

Application for post of: Head of Department: Head of Drama – Maternity Cover



Personal Details (Please complete this section in block capitals)

Surname _____	Preferred Title _____
Forename(s) _____	Date of Birth _____
DfE Number _____	N.I. Number _____
Contact Address _____	
Post Code _____	
Home Telephone _____	Work Telephone _____
Email Address _____	Mobile Telephone _____

Education

School/College	Dates		Qualifications (including grades)
	From	To	
Higher Education			
Post-graduate Study			

Present Teaching Post (For those in ITT please give details of final placement).

Current Post Title _____	Date Appointed _____
	Salary and Scale Point _____
Name and address of school _____	Type of School _____
_____	Age Range _____
_____	Number on Roll _____
Post Code _____	Single Sex/Mixed _____

Previous Teaching Posts (in chronological order from earliest to most recent, and including your

present school if your post title has changed)

Name of School	Post Title and Allowance	Size, type, local authority and age range of the school	Dates	
			From	To

Other Relevant Work Experience (paid or unpaid)

	Dates	
	From	To

Relevant In-Service Training (in the last three years)

Course(s) Details	Dates	
	From	To

Professional Educational Interests and Achievements

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Subjects and Activities Offered

Teaching subjects offered (including academic level)	
Extra-curricular activities offered	

Please can you tell us where you saw the job advertised _____

Referees (Please give details of two referees, one of whom should be your present/most recent Head Teacher/Employer.)

1 Name: Position: Address: Post Code: Telephone: Email:	2 Name: Position: Address: Post Code: Telephone: Email:
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Teaching In A Church Of England Academy

We welcome as teachers and other members of staff, people of many faiths and beliefs. We do, however, ask that all staff should support the values, ethos and philosophy of a Christian school, in the tradition of the Church of England, and we would expect staff to make a positive contribution to the development of that Christian ethos.

If you are a practising member of a Christian Church, please give details:

Name:
Address:
Denomination:

If Possible please give the name of a Parish Priest or Minister from whom a reference may be sought

Name:
Address:
Telephone No:

Declaration

The position for which you are applying involves contact with children and is exempted from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England & Wales). For these positions you are not entitled to withhold information about police cautions, "bind-overs", or any criminal convictions including any that would otherwise be considered "spent" under the Act.

Have you ever been convicted of any offence or "bound-over" or given a caution? Yes [] No []

If yes, please give details on a separate sheet and attach it to this form in a sealed envelope marked "Confidential Disclosure".

If appointed to a post at St Mary Magdalene Academy you will be required to obtain an enhanced DBS Disclosure. Please confirm that you would be willing to do this.

Yes [] No []

You may be required to undergo a medical examination prior to your appointment. Please confirm that you are willing to do this.

Yes [] No []

We welcome as teachers in this Academy, people of many faiths and life stance. We do, however, ask that you support the ethos and philosophy of this Christian School in the tradition of the Church of England.

I certify that the information given on this form is, to the best of my knowledge, true and complete.

Signature _____

Date _____

Supporting Statement

Please enclose a letter of no more than two sides of A4 which supports this application and addresses why you think you are a suitable candidate for the post advertised.

EQUAL OPPORTUNITIES MONITORING

The Academy and its sponsors the London Diocesan Board for Schools are keen to ensure that all applications for posts are considered on an equal basis. Without monitoring an organisation will never know whether its equal opportunities policy is working. To help us achieve this we ask all candidates to complete this equal opportunities monitoring form. **This is confidential and the form will be removed from the application prior to shortlisting. It will not be used in any way as part of this selection process.**

Please tick the appropriate boxes.

Gender

Male Female

Age

20 – 29 30 – 39 40 – 49 50 – 59 60 – 65

Ethnic Group

Choose one section from A – E and then tick the appropriate box to indicate your cultural background.

A White

Scottish, or Asian Welsh

- British
- English
- Scottish
- Welsh
- Irish
- Any other White background, please write in

B Mixed

- African
- White and Black Caribbean
- White and Black African
- White and Asian
- Any other Mixed background, please write in

C Asian, Asian British, Asian English, Asian

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background, please write in

D Black, Black British, Black English, Black Scottish, or Black Welsh

- Caribbean
- Any other Black background, please write in

E Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh, or other ethnic groups

- Chinese
- Any other background, please write in

Applicants with Disabilities

Under the Equality Act 2010 a person has a disability if they have a physical or mental impairment which has a substantial and long-term effect on their ability to carry out normal day to day activities.

Do you consider yourself to be disabled under the Equality Act 2010 Yes No
Do you have a long term limiting condition that affects your health? Yes No
Do you have a long-term limiting condition that does not affect your health? Yes No

Decline to answer